

ECI TRAINING/CONFERENCE POLICIES

Instructor Qualifications

Instructors chosen to present at ECI conferences have had extensive professional instruction and experience training other professionals. Presenters are chosen based on their professional experiences, work history, academic studies and acquired continuing education in areas of professional research and interests. Instructors may be employees of ECI or other individuals who have been solicited to provide instruction in their areas of expertise at a training/conference sponsored by ECI.

Course Content Evaluation

The content of this training is geared toward the master's and doctoral level practitioner who provide services, legal guidance and educational services to the juvenile sex offender population, victims of sexual abuse and their families. Participants will have the opportunity to acquire new practical knowledge and skills that will enable them to make well-informed decisions, will provide them with tools to assist their clients in the achievement of healthy personal and interpersonal skills, as well as, attain adequate social adjustment in their families and their communities.

Participant Evaluations

All participants will be asked to submit an evaluation of the trainings at the conclusion of the event. Participant feedback will be reviewed and consolidated by the Curriculum Coordinator. A summary of these comments will then be presented to the Curriculum Committee for consideration in the enhancement of this professional training as well as the development of future professional training conferences.

Continuing Educational Units

When granted accreditation by specific governing bodies, CLEs, CEUs and ACT 48 credits will be given to participants who attend the entire training. Attendance will be taken at designated registration times as well as the beginning and end of each meeting. Certificates of Attendance will be mailed to those participants who requested continuing education verification in their original conference registration materials. Participant will be notified that failure to register and sign in/out will prevent the participant from obtaining continuing education credits for this training. The Curriculum Coordinator is responsible for the recording and recordkeeping of all participant attendance. Records of attendance are retained for a period of seven years.

Participant Grievances and Refunds

Any participant who is not satisfied with the delivery of services provided at this training will have the opportunity to speak directly with the Curriculum Coordinator and/or an ECI administrator. Every effort will be made to rectify the situation; in the event that the participant is not satisfied we will refund the training fee (any other incurred expenses are the responsibility of the customer).

Participant Disabilities

ECI will comply with all relevant Federal, State and local laws related to serving people with disabilities and shall provide adequate facilities and appropriate instructional materials to carry out the continuing education course or program.